

Llanfrynach and Cantref Community Hall and Facilities

Ordinary Meeting following AGM in Hall

Thursday 18th May 2017

Present: (T – Trustee)

Mark White (T) (Chair)

Mike Redford (T) (Vice-Chair)

Bronwyn Fox (T) (Treasurer)

Jackie Williams (T) (Administrator)

Ruth Brown (T) (Minutes Secretary)

Sue Brook (T)

Alexandra Davies (T)

Charles de Winton (T)

Dee Hemmings (T)

Carol Redford (T)

Steve Williams (T)

Ray Powell (Caretaker)

Pat Eckley

Rosie Gibson

Kim Brook

Colin Dutfield

Nikki Dutfield

Steve Fox

Frances MacFarlane

Helen Fletcher

Kath Whitfield

Janet Foster

Emma McWilliams

Jane Gold

Richard McWilliams

Naomi Law (Brecon Fan Races)

1. Welcome.

Mark thanked the meeting for voting him in as Chair, and thanked Sue for all her work over the years.

2. Apologies for absence: Tony Bracey.

3. Sports and Fete

The event will be on Saturday 8th July.

It had been suggested that the Mynydd Du Fell Runners, who usually run from the Village Hall the weekend following the Fete, combine their event with ours this year. This would entail more work but create more income. Emma McWilliams outlined the event:

- ! maximum 150 runners plus families, who often come for the weekend.
- ! 11am mass start. The time is fixed for this year but could be altered another year.
- ! road marshals would be provided.
- ! runners mostly return by 1pm.
- ! runners would want food on their return, so food stalls would need to open earlier.

It was agreed to go ahead with this joint arrangement, and that runners and supporters would park in the Sports field, not the Orchard Field as in the past. However, the Hall would still be open for them as usual. Details remain to be clarified. Mike Redford to be the contact person.

A planning meeting should be held soon. **(Afternote: A planning meeting was held on Thu 26 May 17 chaired by the Fete Director Mike Redford)**

Sports and Fete Sub-committee: Mike Redford, Steve Williams, Colin Dutfield, Ruth Brown, Emma McWilliams, Jackie Williams, Carol Redford, Mark White, Nikki Dutfield.

4. Marketing update

Sue said that the Hall is doing well without marketing as only Mondays and Fridays are currently free.

5. Fund raising ideas

Mike said that the Ceilidh had been successful, with enough room for the 25 people. The caller had used a CD for music, and had only been paid travel expenses. Another could be held when there was a demand.

Jackie will do a Bingo event.

A quiz was suggested, as the White Swan is too busy to do these now.

6. Ty Bach

Mike Redford said that the Ty Bach needs quite a lot of improvement work including a drain in the floor, and replastering of the walls to make a smooth and more hygienic surface. This would cost about £1,000. Replacing the toilets with dual flush could cost £250. A People's Postcode Lottery grant was suggested. Kim said that as the reserves of £4,000 were more than 18 months' expenses, some should be spent.

Mike reported that a Cardiff couple had installed hand-rails in the Ladies to help their elderly mother.

It was AGREED to have a refit, including soap dispensers and hand driers, out of funds.

7. Phone box

Mike reported that the library is well used. The box needs repainting, and two bits of glass need replacing. Colin Dutfield offered to help do this.

8. Buildings update

Mike was awaiting a report from Sam Organ on the damp walls. He has also had quotes for a full survey, including the roof. Ray Powell said that the gutters on the back of the Hall were blocked and broken and that tiles were missing from the roof at the back, so that rainwater was running down the wall. He agreed to allow access through his ground for this to be seen to.

It was AGREED to get the guttering replaced and tiles repaired professionally before getting a full survey done. At least 2 quotations should be obtained for this work. Mike suggested getting galvanised guttering.

Steve Fox said that any surveyor who came should be asked to look at what would be required to remove the stage, if/when it was decided to do this.

A Buildings Sub-committee was appointed to take these matters forward: Steve Williams, Mike Redford, Colin Dutfield, Charles de Winton, Ray Powell.

9. Any other business

There was none.

10. Closing remarks

The Chair thanked everyone and stressed that as VH trustees we are all responsible for and all have a vote in the running of the hall on behalf of the community. Meeting closed.

Afternote:

Fellow Trustees, I took the liberty of preparing a table based on the work services that were discussed at the Ordinary Meeting for the VH, Ty Bach and the phonebox. I feel this could help us to track what we have agreed, what is outstanding and be

updated as new repairs or improvements are proposed so that we can all agree the priority of the work and vote on funding. We have excellent facilities which, as Jackie told us, are well used by the community and visitors. I would like this table to become a tool to be used at each meeting to assist our decision making process. This is a first attempt at the table so please feel free to comment or point out errors.

Many thanks

Mark

Distribution:

- All trustees (email and hard copy only to those not on email)
- Website

Information only:

- Community Councillors (Llanfrynach and Cantref)
- County Councillor

Llanfrynach and Cantref Village Hall and Facilities – Continuous Improvement Plan

As at 18 May 17

This plan is owned by the VHC Trustees and is to be agreed upon and record in the minutes of the meetings.

Ser	Proposed Action	Background	VHC Agreement	Lead	Action taken	Priority
Village Hall						
1	Guttering renewal and roof tile repairs	In order to prevent further damp ingress / damage	Expenditure - Agreed by vote 18 May 17	Mike Redford	2 x quotes being sought	Urgent
2	Building Survey	In order to identify any areas of refurbishment	No action until the results of the replacement guttering and roof repairs are known			On Hold
3	Replace broken parking sign and strengthen with wood back	Reduce chances of damage	On-going	Steve Williams		Maintenance
4	Paint or replace windows	On-going refurbishment	Not yet considered			Not yet considered
5	Removal of the Stage	To create additional space and storage	Not yet considered			Not yet considered
Ty Bach Loos						
1	Skim or dry board / plaster walls	Currently unable to properly clean walls - Health and Hygiene	Expenditure - Agreed by vote 18 May 17	Tony Bracey	2 x quotes being sought	Urgent
2	Paint Doors	On-going refurbishment	Expenditure - Agreed by vote 18 May 17	Tony Bracey		Maintenance
3	Replace or upgrade flush on both toilets	On-going refurbishment	Expenditure - Agreed by vote 18 May 17	Tony Bracey		Maintenance
4	New hand driers and soap dispensers	On-going refurbishment	Not yet considered	Tony Bracey		Improvements
5	Fit floor drain in urinal area	On-going refurbishment	Not yet considered	Tony Bracey		Improvements
Phone Box						

1	Repaint	On-going refurbishment	Expenditure - Agreed by vote 18 May 17	Mike Redford		Maintenance
2	Replace damaged glass panels	On-going refurbishment	Expenditure - Agreed, by vote 18 May 17	Mike Redford		Maintenance